



YOUNG WOMEN'S HUB

Admissions Policy

June 2026
Ratified by the
Trustee Board

Review date: June
2027

Admissions Policy

Introduction

The Young Women's Hub is an Independent School for women aged 11-19. Key stages 12 and 13 from September 2026. The school offers placements for students at risk of exclusion, persistent non-attendance, or missing from education, among other issues.

The school aims to promote inclusion and raise standards of behaviour and achievement by practising initiative-taking early intervention. This will help schools reduce fixed-term and permanent exclusions.

Students are likely, but not exclusively, to have experienced issues with school attendance and social, emotional, or behavioural difficulties. Students who will benefit from a placement at the Young Women's Hub are likely to fall into the following categories:

- Students who have had or are at risk of having a fixed-term or permanent exclusion due to disruptive behaviours.
- Students who are disaffected by mainstream education to such an extent that continuing full-time placement in their setting is no longer a positive option.
- Students who have social and emotional issues which are impacting their education. This may manifest as negative and challenging behaviours or as withdrawal from education and school life.
- Students who have been bullied or have bullied others.
- Students who have had patterns of poor school attendance and cannot re-establish consistent attendance at their mainstream setting.
- Students who are disadvantaged and vulnerable due to a range of social circumstances (e.g. families experiencing risks such as poverty, substance misuse, parental mental health issues)

This document outlines the school's admission policy, ensuring that student admissions are fair, open, and transparent.

The admissions policy will:

- Offer schools, academies, and local authorities early intervention placements to meet the needs of disaffected and vulnerable students and those at risk of permanent exclusion or who have been permanently excluded from mainstream education.
- Enable the Young Women's Hub to provide a structured, safe, and nurturing environment to meet each student's needs.
- Support the Young Women's Hub's overall aim of re-engaging students with learning and returning them to mainstream education or a designated post-sixteen placement.

Admission Arrangements

The primary objective of the Young Women's Hub is to provide students with an early-intervention support package to facilitate their re-engagement with learning in a mainstream educational setting. The Young Women's Hub offers both short-term and long-term placements. Depending on the student's needs and the agreement with their home school, they may be dual registered with their feeder school and the Hub or fully enrolled with us for the duration of their placement. The placement status and the student's progress are regularly reviewed in collaboration with the referring body and the Hub.

For cases where a return to mainstream education is not appropriate, long-term placements or alternative provision will be provided, depending on needs.

The Young Women's Hub will only accept students who follow the guidance outlined in the Admissions policy, complete a referral form, and participate in a placement interview.

The Young Women's Hub administers all equality laws.

The Hub will admit female students aged between 11 and 19 years who have been referred to the school's admissions panel through one of the referral routes set out below:

1. Named students on application from the local authority,
2. Referred by a maintained school or Academy may occur when they have a duty under Section 100 of the Education and Inspections Act 2006².
3. Referred by the local authority where they have a duty under section 19 of the Education Act 1996³.
4. Referred by a maintained school under powers set out in section 29(A) of the Education Act 2002⁴.

Young Women's Hub does not accept applications from parents/carers or self-referrals from potential students.

Student Admission Numbers

The Young Women's Hub has a published student admission number of 21 full-time equivalent (FTE) places.

The school will operate with short-term and part-time placements, so the admission numbers should allow considerable flexibility in meeting the commissioner's needs.

Admission Procedures

The referral procedure is as follows: -

- Applications for placement must be submitted via a completed referral form, which can be found on the Young Women's Hub website or requested by email. All referral forms must accompany the student's most recent IEP or behaviour plan, risk assessment, the student's current academic levels in core subjects, and school attendance levels.
- Referrals may be made at any time throughout the year,
- The Young Women's Hub will offer emergency placements, subject to published admission numbers and if we can meet the needs of the student.
- Stakeholders may request an emergency placement when they deem that waiting for the next admissions date will significantly harm the student, but a placement is not guaranteed.

Circumstances when this could arise are likely, but not exclusively, to be: -

- when a critical incident has occurred in school
- when the student is at immediate risk of permanent exclusion
- when there has been a significant and unforeseen deterioration in a student's behaviour or emotional well-being

Student registration and information sharing

The number of students on roll at the Young Women's Hub will fluctuate throughout the academic year. However, the Young Women's Hub will ensure that all students are registered in accordance with section 434 of the Education Act 1996.

All part-time students or those attending early intervention or a fixed-term exclusion will remain registered at both the feeder school and the Young Women's Hub (dual registration). In exceptional circumstances, students will be placed on our school roll.

Oversubscription Criteria and Appeals

In the case of oversubscription, the following criteria will be applied after admitting students with statements of Special Educational Needs in which the Young Women's Hub is named on the EHCP.

1. Looked After Children who are in public care and previously Looked After Children
2. Following that, students will be offered a place at the Young Women's Hub according to individual need and whether this can be best met by a placement at the school.

Additional information from the head of the school will be requested to make an informed judgment as follows: –

- Evidence from professionals or supporting agencies stating that placement at the Young Women's Hub would meet the student's needs.
- Details of strategies and support implemented in the school and the current level of provision for the student.

Number and duration of fixed-term and permanent exclusions in the preceding year.

Placements will first be offered to students with referrals supported by another professional or external agency. Priority goes to students meeting all criteria for school action, plus those specified in the SEN Code of Practice. Stakeholders can appeal a placement refusal by following the complaints procedure outlined in the policy.

Review of policy- June 2026

philippa wall

PM Chair